

Reviewed by: _____

Added to list on: _____

**VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
OFFICE OF POLICY, PLANNING, AND RESEARCH**

P.O. Box 1163 · Richmond, VA 23218
804-786-7686 · www.vdacs.virginia.gov
hemp@vdacs.virginia.gov

INDUSTRIAL HEMP SAMPLING AGENT APPLICATION

OPPR-700 (Rev. 2/2026)

Submit your completed application materials to the P.O. Box or email address above.

SECTION ONE – APPLICANT IDENTIFICATION

Applicant Name:

Company Name:

Mailing Address:

Telephone Number:

Email Address:

SECTION TWO – TRAINING DOCUMENTATION

Any person who intends to offer services as an industrial hemp sampling agent in Virginia must (i) submit the appropriate documentation of successful completion of the sampling agent training offered by the U.S. Department of Agriculture and (ii) read VDACS’s 2026 Guidelines for Field Sampling of Industrial Hemp.

Please attach documentation from the U.S. Department of Agriculture (USDA) that states that you have successfully completed the sampling agent training offered by USDA.

I was not a Trained Sampling Agent in 2025, and I have attached a copy of my certificate of completion of the “Initial Hemp Sampling Agent Training” course offered by USDA.

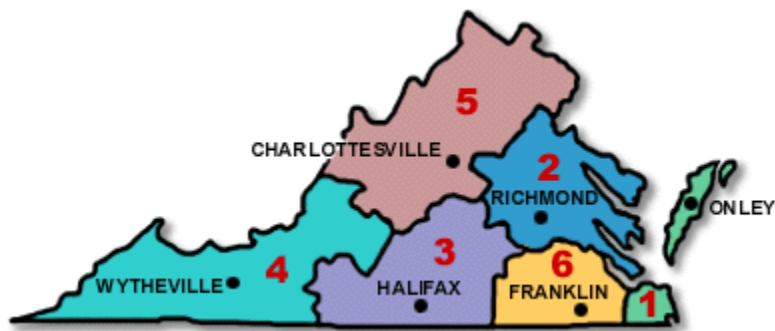
I was a Trained Sampling Agent in 2025, and I have attached a copy of my certificate of completion for the “2025 Hemp Sampling Agent Refresher Training” course and the “Hemp Testing and Labs” course offered by USDA.

I have attached a signed signature page from VDACS’s 2026 Guidelines for Field Sampling of Industrial Hemp, affirming that I have read the document.

SECTION THREE

REGIONS WHERE YOU PLAN TO OFFER SERVICES AS A SAMPLING AGENT

Please indicate the regions in which you plan to offer services as a sampling agent. You may select multiple regions.



- Region 1
- Region 2
- Region 3
- Region 4
- Region 5
- Region 6
- All regions

SECTION FIVE - NOTICES AND AFFIRMATIONS

By initialing and signing below, the applicant acknowledges that the applicant has read and agrees to the following:

- _____

Initials

 - A Sampling Agent **must** sample industrial hemp lots in accordance with VDACS's 2026 Guidelines for Field Sampling.
- _____

Initials

 - A Sampling Agent must collect samples from the flowering tops of industrial hemp plants that are approximately five to eight inches in length from the main stem, terminal bud, or central cola. A Sampling Agent must collect a sample that is representative of a homogeneous composition of the lot.
- _____

Initials

 - A Sampling Agent **must complete** and **submit** a sample collection form and chain of custody form for **each** sample collected. A Sampling Agent **must** use the sample collection form and chain of custody form included in VDACS's **2026** Guidelines for Field Sampling or a form **pre-approved** by VDACS. The Sampling Agent is aware that the use of the 2025 Sample Collection Form and Chain of Custody is **not approved**.
- _____

Initials

 - VDACS will require a Registered Industrial Hemp Grower to have their industrial hemp lot sampled and tested again if the sampling or sample collection form is **not** completed in accordance with VDACS's and USDA's sampling guidelines.
- _____

Initials

 - A Sampling Agent **must submit** a collected sample, a **completed** sample collection form, and a chain of custody form for **each** compliance sample collected to an approved testing laboratory within seven days of sample collection.

Initials

- VDACS will remove from its list of Trained Sampling Agents any Sampling Agent who fails to collect samples in accordance with VDACS’s 2026 Guidelines for Field Sampling.

Initials

- VDACS is not responsible for a Sampling Agent’s operational costs or fees owed by a Registered Industrial Hemp Grower to a Sampling Agent.

Initials

- All records, data, and information filed in support of a Sampling Agent application are subject to the provisions of the Virginia Freedom of Information Act and are available for review by the public.

I hereby affirm that, to the best of my knowledge, information, and belief, I have made no misrepresentation on this application or failed to disclose any information requested on this application.

Signature

Date

Print Name